**Better Training** *for* **Safer Food**

**Invitation Letter to BTSF National Contact Points – Sessions 2019**

Dear Better Training for Safer Food National Contact Point,

We are very pleased to contact you with regards to the **BTSF** training sessions on **New Food Investigation Techniques aiming at identifying potential fraud along the food chain and on the e-commerce of food**. The European Commission Directorate-General for Health and Consumers is organising a set of **6 sessions between January and October 2019** under the contract Num. 2017 96 05. There will be two different types of courses, and will be implemented in the locations and calendar that follows:

* Course 1: General investigation and control techniques (NIT)
* Course 2: E-commerce of food – standard level (EC1), and Advanced level (EC2)

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| Session/s  | Dates | Location | Language | Registration Deadline |
| Session 07 - NIT-04 | 04/02/2019 – 07/02/2019 | Lisbon, Portugal | EN | **21/12/2018** |
| Session 08 - EC1-04 | 04/03/2019 – 07/03/2019 | Bratislava, Slovakia | EN | **21/01/2019** |
| Session 09 - NIT-05 | 22/04/2019 – 25/04/2019 | Lisbon, Portugal | EN | **11/03/2019** |
| Session 10 - EC2-05 |  20/05/2019 – 23/05/2018 | Prague, Czech Republic | EN | **08/04/2019** |
| Session 11 - EC2-06 | 23/09/2019 – 26/09/2019 | Madrid, Spain | EN | **05/08/2019** |
| Session 12 - NIT-06 | 14/10/2019 – 17/10/2019 | Amsterdam, Netherlands | EN | **02/09/2019** |

**We kindly ask your assistance and cooperation to identify participants** fitting with the selection criteria, considering your support is basic for reaching the main objectives of the training: the dissemination of the training contents and the fulfilment of the places foreseen.

Even though the present courses have been going in previous contract, contents have been adapted. The team of tutors is composed by high experienced enforcement officials coming from a variety of relevant agencies involved in food fraud investigation and control of e-commerce of food.

All the information regarding the programme is detailed in the enclosed document, trying to bring in all the necessary information to help you in the selection of participants. You are able to check the main information in the website [www.btsf-aenor.es](http://www.btsf-aenor.es).

There are some **relevant issues** that may be worthwhile to underline:

* **Participants will be assessed their knowledge at the beginning and at the end of the sessions, to evaluate the** effectiveness and efficiency of course. The assessment will be generic, **anonymous** as the objective is to obtain a global percentage.
* Al the beginning and at the end of the session, the applicants will have **to take a tes**t (*Knowledge Questionnaire*). The purpose is not to evaluate their knowledge but to evaluate the efficacy of the training. This questionnaire will be anonymous.
* Participants will be requested **to commit themselves to disseminate the knowledge** received via different dissemination methods. Two or three months after the training participants will be asked to comply an on-line survey, a *dissemination questionnaire,* indicating the **dissemination actions** implemented to evaluate the usefulness to their daily work and the dissemination they have done of the learning.
* The sessions will be implemented in **English**, and therefore, the nominated participants are requested to have a good level of the language in order to participate actively in each activity.
* The **places allocated** for course 1 to each country will be **shared between different Competent Authorities**, from food safety authorities, and from other law enforcement authorities (judicial and police officers or other investigation units). The number of places allocated to each type of authorities will be respected, and **exchangeable within each of them bot not between them** (i.e. a place allocated to a food safety authority will not be able to be offered to other enforcement authority and vice versa).
* **Advance level course on E-commerce of food (2b):** This course has been specially reformulated considering the training needs detected from participants and officials participating in the previous sessions, on the need to have more developed contents on certain fields included in the standard course on E-commerce of food (2a). The participants willing to attend the course will be asked as a pre-registration requirement, to submit a **brief paragraph explaining a case study in their countries related to e-commerce of food. This demonstrates their current implication in e-commerce enforcement activity, which is a fundamental requirement to attend the session.**

**!!!**

The project financed by DG SANTE / Chafea will cover the expenses of flights, accommodation, meals and any other visits in full. No daily allowance will be paid on top of this. Any other costs are to be paid by the participants. The training sessions are arranged by AENOR as external contractor, who will contact the participants for the practical arrangements through the unique e-mail:

**20179605NFIT@aenor.com**

All information should be channelled through you, BTSF National Contact Point, as being the one officially entitled to submit applications from participants. All candidates must be experts with the professional background highly relevant to the subject of this training programme.

**Disclaimer treatment of personal data:** The personal data collected throughout the project “New Food Investigation Techniques” will be treated confidentially, and processed in accordance with Regulation (EC) No 45/2001 of the European Parliament and of the Council on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data.

Personal data shall be processed solely exclusively for the purposes of the performance, management and monitoring of the Contract by AENOR acting as data controller without prejudice to possible transmission to the bodies in charge of prevention, investigation, detection and prosecution of serious criminal offences.

As always, we dearly encourage to provide with **additional registration forms**, even if you have not been allocated specific seats to a training session. Seats move constantly according to your specific needs, and therefore we would like to know your extra needs in order to give you a better service.

It will be our pleasure to help you in any doubt or question you may have. You may contact the project e-mail address, and will do our best to satisfy you. All the BTSF team in AENOR is willing to enjoy these two years of relationship.

Kind regards,

**Mónica ZABALA**
Project Manager of AENOR